

Critical Registration Information – Grade 10 and 11

2021

- A valid copy of the learner's South African birth certificate/identity document or South African study permit is required for all learners.
- A computer or laptop with internet access, a printer, and a reliable email address are essential for learners in the FET Phase as email is RLH's primary means of communication.

1. Preliminary approval

- If a successful final report card from the previous grade is not yet available from the previous school, the learner will only be accepted provisionally if a term two report card is submitted during registration. The final report card must then be sent via email to registrations@rutegalh.co.za (before 31 January). Preliminary approval is granted at RLH's discretion.
- If the report card is invalid, not successful, or not submitted in time, the registration may be cancelled. In this case, a 20% cancellation fee will be incurred for cancellations before 15 January; thereafter a 50% cancellation fee will apply. This means that the learner will receive the books and will be able to continue with the grade but will not be given a result until final approval has been granted. It is the parent's choice to enrol the learner with this option.
- When submitting the registration form before January, the parent/guardian automatically agrees to give their consent and acknowledges the risk.

2. Subject changes

- All subject changes must be approved before the registration can be finalised.
- The applicable motivation form must be completed for approval.
- A Grade 10 learner may make a maximum of two subject changes on or before 23 June, and the payment cut-off date is 30 June of the academic year.
- A Grade 11 learner may make two subject changes on or before 25 March, and the payment cut-off date is 30 March of the academic year.

3. Registration and payment cut-off dates

- Grade 10 and 11 applications must be submitted by 21 April 2021, and the deposit must be finalised by 28 April 2021.
- After the initial cut-off dates, an official term report card is required, showing the learner's progress up to his/her registration at RLH until 31 August 2021 for Grades 10 and 11. Thereafter, registrations will be reviewed on an individual basis.

4. Additional costs for Grades 10 and 11

Additional costs include:

- Assessment of practical tasks and orals (responsibility of the parent/guardian)
- Examination invigilation (responsibility of the parent/guardian – Learners can also elect to write at the Learning Hub)
- Downloading and printing of assessment components
- Remarking/Resubmission of assessment tasks
- Additional resources required for the execution of subjects (e.g. Software for IT)

5. Examination requirements

- All examinations in Grade 10 and 11 (June and November) must be written under the supervision of an approved invigilator (who must be trained and assessed by RLH according to a set timetable. It is the responsibility of the parent/guardian to nominate and pay for an invigilator.
- Practical Assessment Tasks (PATs) in subjects with a practical component, as well as orals, must be assessed by an RLH-approved assessor (a teacher registered with SACE with at least three (3) years' teaching experience in the subject being assessed). It is the responsibility of the parent/guardian to nominate and pay for an assessor.